**cALifOrnia**

**safety-organized practice/Structured decision making® system**

**ONgOIng CQI Tool**

**Reviewer:**

**Case Name:**        **Date of Status Review:**

**Worker:**        **Supervisor:**

**Methodology:** Supervisor should read service period case documentation and status review report, review Structured Decision Making (SDM®) reassessments, and assess agreement and accuracy of SDM tool based upon documentation. In addition, participants will assess how documentation reflects use of practice model approaches with families according to a practice behaviors scale.

**Goal:** This tool provides a continuous quality improvement (CQI) structure for supervisors and assistant supervisors to coach workers and provide balanced feedback on areas of *accomplishment* and areas for *development* and plan with workers next steps in strengthening skills.

**A. SDM® REASSESSMENTS**

**Type of Reassessment:**  Reunification reassessment  Family risk reassessment

| **Assessment Area** | **Agreement** | **Comments** |
| --- | --- | --- |
| Does case record contain evidence of using reassessment structures in monthly caseworker visits? | Yes  No |  |
| Does case record contain evidence of using reassessment components in supervisory case consultation and/or child and family team meetings? | Yes  No |  |
| **Reunification Reassessment** | |  |
| Completed | Yes  No |
| Correct assessment used | Yes  No |
| Timely | Yes  No |
| Correct household(s) | Yes  No |
| Reunification risk reassessment | Yes  No |
| Visitation plan evaluation | Yes  No |
| Reunification safety assessment | Yes  No |
| Placement/permanency plan guidelines decision tree | Yes  No |
| Recommendation summary | Yes  No |
| Sibling group | Yes  No |
| Needs/strengths assessment update | Yes  No |
| **Risk Reassessment** | |  |
| Completed | Yes  No |
| Correct household(s) | Yes  No |
| Risk items selected | Yes  No |
| Scored risk level | Yes  No |
| Overrides | Yes  No |
| Final risk level | Yes  No |
| Planned action | Yes  No |
| Case-closing safety assessment | Yes  No |

|  |  |  |
| --- | --- | --- |
| **Areas of Accomplishment** | **Areas of Development** | **Next Steps** |
|  |  |  |

**B. SOCIAL WORKER PRACTICES**

**Documenting Engagement Behaviors and Network Practices**

Consider the following when completing the scale.

* Orients the family to role, purpose, process for conducting the reassessment, and shared agreements during monthly case contacts and family meetings
* Uses the Three Questions and solution-focused questions to conduct a balanced assessment of safety, progress in making behavioral changes, and quality/frequency of visitation
* Anchors reassessment conversation to developed harm/danger and goal statements with family and network members
* Identifies and engages family members and others who are important to the child/family to support case plan progress

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Scale for Your Worker/Yourself** | | | | | |
| **Emerging**\* | | **Acquired**† | | **Accomplished**‡ | |
| **1** | **2** | **3** | **4** | **5** | **6** |
|  | | | | | |

\* Rarely or inconsistently demonstrates the practice behaviors; or using them requires significant supervisor direction/support.

† Often demonstrates the practice behaviors, with some or minimal direction from supervisor.

‡ Consistently demonstrates the practice behaviors as standard practice in virtually all referral/case circumstances, using independent critical thinking skills.

**Strategies for Coaching Practice Improvement**

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